

**Division of Agricultural Colleges Ahmadu Bello University**

**Zaria (Office of the Secretary)**

**Ref: DAC/SEC-161**

**Invitation for Pre-Qualification of Contractors/Suppliers and Tender Bidding**

1. The Division of Agricultural Colleges Ahmadu Bello University, Zaria intends to execute projects under the Year 2009 and 2010 (merged) Education Trust Fund intervention for College of Agriculture and Animal Science, Mando Road Kaduna. The Management invites experienced and reputable contractors/suppliers to apply for Pre-qualification and Tender Bidding in respect of the underlisted projects:

LOT1: Supply of 18 Seater Toyota Hiace Bus VVTI A/C petrol engine.

LOT2: Supply of HP Computers 620 laptop intel Cou. 3GB/500 HDD, Webcam

LOT 3: Supply of Butterfly Sewing Machines, Laboratory and Meteorological Equipment

LOT 4: Supply of Fishery Equipment and Livestock Kit.

LOT 5: Supply of Poultry Equipment (Uni-plate Elisa Reader, Automatic Plate Washer, vortemp shaking incubator, Battery cage and Artificial Insemination kit for poultry.

LOT 6: Supply of P20KVA Wilson Perkins Sound Proof Generator

**2: Technical Bid:**

The pre-qualification documents should include:

- a) Evidence of Incorporation/Registration with Corporate Affairs Commission (CAC)
- b) Evidence of current Registration with Ahmadu Bello University and/or FWRB/FME/FMH/FMWH in the relevant category C or D.
- c) Current Company Tax Clearance Certificates for the last three (3) years (2008-2010)
- d) Company Audited Accounts for the last three years (2008-2010) including annual turn-over
- e) VAT Registration and evidence of remittance in the last three years (2008-2010)
- f) Evidence of remittances of pension contribution funds for staff of the company from reputable pension Administrative as provided in section 16, subsections 6 (d) of the public Procurement Act 2007.
- g) Evidence of Financial capability to execute the project i.e. Bank reference and a letter of credit facility from a reputable Commercial Bank with a commitment of provide loan facility for the execution of the contract if eventually won
- h) List of similar, verifiable and successful executed projects or ongoing by the Company with letters of award and completion certificates, in the last five years (2005-2010). Only letters of award and interim certificate of payment should be attached for projects that are ongoing.
- i) List of Managerial, Key Technical and Administrative Staff of the Company which should include names, curriculum, vitae and copies of certificates for each key staff
- j) List of Equipment owned or on lease-hold by the company relevant for smooth execution the project. Evidence of ownership and pictures with company Logo is an added advantage

3: The Pre-Qualification form, and the Tender documents which are available at the Estate Department A.B.U., Zaria will be issued to each contractor upon presentation of a payment receipt and making the required payment of the non-refundable processing fee to the Finance Officer. Division of Agricultural Colleges for this exercise as follows:

1. i. Interested Bidders should role that they will be required to pay a non-refundable fee of **N10,000.00** (ten thousand naira) only for pre-qualification.
2. ii. And (Fifteen thousand naira) **N15,000.00** only as Tender processing fee for each lot

The Completed pre-qualification and bid documents must be in a sealed envelope and the title of the project tendered for should be marked clearly on the top left hand corner of the envelope. Photocopy of the payment receipt should be enclosed

#### **4. Submission for Prequalification Tender Documents**

The pre-qualification and bid documents should be addressed to:

The Secretary Division of Agricultural Colleges, Ahmadu Bello University Samaru-Zaria and to be deposited tender box at the Office of the Secretary, DAC, ABU, Zaria. The receipt of pre-qualification and bid documents will close **10<sup>th</sup> August , 2011**. All bids will be opened at **1.30 pm** in the DAC Board Room, ABU, and Zaria in the presence of bidders or their representatives.

#### **5. Please Note**

- a) Submissions of pre-qualification documents to DAC/ABU, Zaria is neither a commitment nor an obligation to award any contract to any supplier/contractor agent.
- b) Advertisement for invitation for expression of interest for pre-qualification and Tender Bidding should not be construed as a commitment on the part of DAC/ABU. Zaria or shall it entitle supplier/contractor to make any claims whatsoever or seek an indemnity from DAC/ABU Zaria
- c) Due diligence would be followed as all documents submitted would be verified. Past Executed works and supplier/contractor offices may be visited. Any discrepancies found would summarily disqualify the contractor

**Signed**

**Management**